

Wickmere with Wolterton Parish Council

Minutes of the ordinary meeting held in the Village Hall, Regent Street, Wickmere
On Wednesday 8th March 2023 at 7.30 pm

Present

Parish Councillors: Lesley Ash (Chair) Richard Hembling Phillida Hurn
Georgina Madeley Vanessa Tomczynska

Also in attendance:

John Toye (NNDC member for Erpingham Ward)
Ros Calvert, Clerk to the Council
Two members of the public

1. APOLOGIES FOR ABSENCE

Saul Penfold (NCC member for North Walsham West & Erpingham division)
Barbara Shaw, Village Hall Committee
Rev. Tony Lynn

2. DECLARATIONS OF INTEREST - none

3. MINUTES – The minutes of the Parish Council Meeting of 25 January 2023 were circulated agreed and signed by the Chair as a true record

4. ADJOURNMENT – it was agreed to adjourn the meeting to receive reports from NNDC and from members of the public and those with a disclosable interest in agenda items.

1. NN District Cllr John Toye – reported on:

- 15,000 trees had been planted in the district
- The Local Plan had been submitted
- Protection of coast at Cromer and Mundeseley
- A solar carport on carpark roof at swimming pool at Sheringham which should be cost effective
- [North Walsham Heritage Action Zone](#) funding had been received to regenerate the historic town centre
- He also gave an update on recycling facilities – small electrical items and soft plastics were to be phased in soon.
- The sale of the empty house in Wickmere owned by Flagship Victory Housing Trust had fallen through. See Minute 6.8

2 There were no other comments

5. PLANNING

1. No new applications were received
2. Planning Decisions by NNDC

RV/22/2154 and LA/22/2155 - Variation of condition 2 (approved plans) of planning permission PF/18/0344 (Conversion and external alterations to stable block to form 5 dwellings for holiday letting and events/function facility) to allow

alterations of plans including additional dormers and alterations to fenestration. Stable House, Wolterton Park Wall Road, Wolterton Norwich
 NNDC - Decisions pending

6. CLERKS' REPORT & MATTERS ARISING

1. Community defibrillator –
 - Painting of the kiosk – arrangements were deferred to next meeting.
 - A training session open the community and neighbouring parishes would be held in Village Hall - arrangements would be considered at the next meeting
2. Street name sign – 1-4 Church View, Regent Street to be sited on verge outside No 1 Church View next to the telegraph pole had been ordered
3. Grit Bins – restored to the regular schedule to be filled as required
4. Highway and Footpath matters.
 The Matlaske Road triangle remained in a dangerous condition. Photos had been received and sent to Highways.
 It was suggested that Highways put plastic barriers around the 'pond.'
5. Bench – had been bought and delivered but the quality of the fixings was not as advertised and the 25-year quality guarantee had not been received. Richard was in negotiation with the supplier and awaiting removal of a second sub-standard bench.
6. Christmas Lights for the Christmas tree have been received, tested, and stored at the Village Hall
7. Road Junction – Matlaske /Barningham Road Junction
 The Matlaske Road triangle remained in a dangerous condition. Photos received and sent to Highways. It was suggested that Highways put temporary protective barriers around the 'pond.'
8. Sale of ex-local authority housing association property in Regent Street – Flagship had put on the open market and dropped the price but there was no sale. Cllr Toye explained that Flagship did not want the property and would be interested in talking to the Council about future arrangements.
It was agreed to make further enquiries.
9. There were no other matters arising

7. CODE OF CONDUCT

It was agreed to adopt the Model Councillor Code of Conduct recommended by the Local Government Association 2020

8. VILLAGE HALL

- It was noted that the Parish and District Council Elections would be held in the Village Hall on Thursday 4th May. NNDC will make booking arrangements.
- Village Hall Committee reports/minutes – none received

- **It was agreed** to review the Village Hall Management Committee Agreement after its forthcoming AGM.
- **It was agreed** to order 50 mugs to commemorate the Coronation of King. Two to be given to the two eldest members of the village and to each child in the parish under the age of 18 years (approximate total of 20). The remainder would be available to purchase and orders would be taken.
- Bank Account – update. Barclays bank continued to send threatening letters. They were very difficult to contact and had not acknowledged emails or letters sent by the Council.
- Council has applied to NNDC for Small Business Rate Relief for 2023-24. There would be Nil to pay for 2023-24

9. FINANCE

1. The bank reconciliation was signed. There was a balance of £28,248.33 on 13/02/2022
2. The following payments and receipts were noted and approved

Receipts & Payments

Date	Payee	Description	£	Balance
BACS, DD or Transfer				
12-12-22	Bank Statement	76		29,872.00
28-12-23	Wave	VH Water	-4.37	
09-01-23	British Gas	VH Electricity	-19.18	
13-01-23	Training Partners	Training	-54.00	
13-12-23	Bank Statement	77		29,794.45
23-01-23	Wave	VH Water	-4.37	29,790.08
25-01-23	R Calvert/HMRC	Jan, Feb	-569.00	29,221.08
30-01-23	Low Carbon Ltd	Bench	-849.66	28,371.42
03-02-23	R Calvert (TLC Southern Ltd)	Christmas Lights	-102.47	28,268.95
09-02-23	British Gas	VH Electricity	-20.62	28,248.33
	Bank Statement	77		28,248.33
For approval				
08-03-23	R Calvert	Salary, HMRC & Expenses	-569.00	27,679.33
12-03-23	British Gas	VH Electricity	-19.83	27,659.50
08-03-23	R Hembling (Norwich Glass)	VH Repairs	-70.85	27,588.65
01-04-23	NPTP	Annual Sub	-55.00	
01-04-23	NNDC	VH Rates	0.00	

10. CORRESPONDENCE - received had been circulated and noted.

1. County Deal for Norfolk. **It was agreed** that due to the time constraints members should respond in an individual capacity

2. Problems with footpath signage and the Definitive Routes and accessible routes on Wickmere Footpaths 3, 4 and 6 were received from a visiting walker. They would be reported to NCC Highways
3. It was noted that the Church and Community News was looking for a new editor. This local news magazine was available from the parish website

11. LATE CORRESPONDENCE AND REPORTS FROM COUNCILLORS AND REFER AS APPROPRIATE TO NEXT MEETING

- Age UK – request for financial support
- Minutes of the Annual Parish Meeting held on 8th March 2023

12. NEXT COUNCIL MEETING

The Annual Meeting would be held on **Wednesday 10th May at 7.00**

13. CLOSURE OF THE MEETING

There being no further business the chair closed the meeting at 8.40 pm

Signed:

Date: